

Terms & Conditions 2021/22

Parent's first and last name
Child's first and last name
Date of birth
Signature :

Our Preschool classes are designed to help your child learn the important social skills they need to start school. To make this process easier we highly recommend a minimum of 3 half-days per week.

- Children aged 3 years can attend 2 to 5 mornings or full days (there is no preschool on Wednesday afternoons)
- Children aged 2 years old can attend 2 to 5 mornings
- There is an afterschool care option until 17h30

Registration fee: on registration there is a fee of CHF 300.00 to pay which secures your child's space in class. This fee is valid for the 2 preschool years. This fee is non-refundable. The fee is due even if your child is not staying for the whole school year or enrolls in the middle of the school year.

Arrival & Pick up time: arrival time is between 8:30 and 9:00 and pick up time is between 11h45 and 12h00 in the mornings and 15h45-16h in the afternoon. There is an after school care from 16h00 to 17h30. You must be on time for drop off and pick-ups.

Tuition fees: can be paid up front for the year, termly or in 10 monthly instalments on the 1st of the month for the coming month (there is no extra charge for monthly payments). Payments can be made by cash, debit card or bank transfer but not Visa, MasterCard or Amex due to unreasonable back charges. No space will be kept in class for a child for whom the fees have not been paid. Tuition fees are inclusive of snacks and drinks and all class room and art materials.

Adaptation period: the adaptation is done following the needs of each individual child. You must be available in the beginning as your child may not be ready to stay the whole morning with us.

Cancellation policy: you can pull your child out of the program within one month with one day's written notice. The fees are due for the whole month. After the one month's adaptation period enrolment is until the end of the school year. In exceptional circumstances you can cancel your child's enrolment with 1 month's written notice for the end of the month. The last term (Easter to the end of June) is payable in full even if your child leaves before the end of June.

Holiday camp: During the preschool holiday dates in October, February, Easter and Summer Gymboree remains open for camp mornings, afternoon or all day for children aged 3 to 6 years. Preschool children benefit with a 10% discount. Preschool children not yet aged 3 years old are welcome to join but only for the morning sessions.

Illness: We only accept healthy children in class. If your child is ill then please let us know as soon as possible and keep them at home. If there is space, you can book a make-up class on another morning. No make-up classes are possible for missed classes due to holidays taken outside of the school holiday dates or any other reason than illness. We may ask you for a medical certificate. Missed make up classes count as a make-up.